

Resizing a Photo on Windows 10 and 11

To submit a photo to the Club's website, the photo must have 2048 pixels or less on each side. You do this by changing the number of pixels on the long side of the photo while maintaining the photo's aspect ratio. At the same time you can give a name to the resized photo to match the Club's naming convention.

If you don't have post processing software, you can use the Photos app that comes with Windows.

1. To start the app, select it from the start menu or type "Photos" in the search area on the toolbar at the bottom of the screen (click the Window icon on Windows 11)
2. In the Photos app, click on Folders at the top, navigate to the photo, and click on the photo.
3. At the top right of the screen, click on the three dots and select Resize. Click on "Define custom dimension"
4. Enter 2048 for the longer side of the photo. Make sure "Maintain aspect ratio" is selected and Quality is set to 100%. Click on "Save resized copy"
5. At this point you can choose where to save the resized photo. Navigate to which folder you want, then on "File name:" name the file following the club standard: First name Last initial title – FirstL Title.

Your photo is now ready to submit on the Club's website.